



Jacob K. Javits Convention Center

655 West 34th Street
New York, NY 10001-1188
212-216-2090
www.javitscenter.com

SERVICE ORDER(S) PAYMENT FORM



Required for Electrical, Cleaning, Plumbing, and Telecommunication Services

(No service will be provided without payment and completion of Section 1 & 2 and the return of this form as well as a booth floor plan, where appropriate, and the order form for the specific service required.)



Customers who choose to pay by check or money order must also supply a valid credit card number. Credit Card charges are limited to \$10,000 per order/invoice. Any order exceeding \$10,000 must be paid by company check. Any balance due during or at the end of the show and does not exceed \$10,000 will be billed directly to the credit card number. The Advance rate will only be valid and processed for orders with payment postmarked, faxed or emailed 15 days prior to the show opening date. By your signature below, you acknowledge and agree to these terms and authorize JKJCC to bill your credit card. **Personal checks or checks drawn on foreign banks are not accepted.** Failure to follow these instructions will result in a delay in services.

Make checks payable to the JACOB K. JAVITS CONVENTION CENTER.

Please return order forms with payment to:

Jacob K. Javits Convention Center

655 West 34th Street

New York, NY10001-1188

Fax: 212-216-4169

Email COMPLETED & SIGNED Service Forms to: services@javitscenter.com

| | | |
|---------------------------------|-------------|----------------------------|
| Show Name: (13822) Web 2.0 Expo | Show Booth: | Show Date(mm/yy): Nov. '09 |
| Exhibiting Company Name: | | |

Section 1 (Billing Information)

Billing Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Phone: _____ Fax: _____

Contact Signature: _____

Section 2 (Billing Credit Card expiration date must be valid throughout the event listed above)

American Express MasterCard Visa Diners Club

Card Number: _____ Expiration Date: _____ / _____
Month Year

Card Holders Name (Print): _____

Card Holders Signature: _____ Date: _____

Contact: _____ Phone: _____ Fax: _____

Section 3

Please check here if checks are included. Email Address: _____

For faster ordering with a confirmation call toll-free 1.877.452.8487
or go to www.javitscenter.com

Floor Plan Distribution Only

Use for floor plans ONLY

NOTE: Submit a floor plan ONLY to the departments you have ordered services from.

All plans MUST include:

Show Name
Company Name
Booth Number or Location

Electrical:

Fax: 212.216.4169
Mail: Electrician c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Plumbing:

Fax: 212.216.4169
Mail: Plumber c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Telecommunication:

Fax: 212.216.4169
Mail: Telecommunication Installation c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Important Notice:

* **No** service will be provided without a Service Request Form **AND** a Credit Card on file.



Jacob K. Javits Convention Center



The following illustrates the choices of lighting fixtures available as listed on the Electrical Service Request Form.

| | |
|---|---|
| E82 - 150 Watt Skanda Light | E32 - 120 Watt Clamp-on flood lamp (one bulb) |
|  | E33 - 120 Watt Gooseneck flood lamp (two bulbs)  |
| E80 - 300 Watt Light Quartz | S85 - 1000 Watt Parcan Light |
|  |  |



Jacob K. Javits Convention Center

Electrical Request Form



This Order Form and payment must be postmarked or faxed 15 days prior to show opening date to qualify for Advance Rate. All orders must be submitted with a signed Service Order Payment Form.

Full Name Of Event (13822) Web 2.0 Expo

Month/Year November 2009

Advance Rate Deadline: November 3, 2009

I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD SUBMITTED ON THE JKJCC PAYMENT POLICY FORM.

Company Name Booth Number

Event Contact Email Address

Phone Number Fax Number

SIGNATURE

DATE

| Item# | Description | Quantity | Advance Rate | Standard Rate | Amount |
|--|---|----------|---|-------------------|--------|
| 110 volt Electric Service Connections (Lights, Computers & Small Appliances) | | | *** Prices subject to change without notice *** | | |
| E25 | Up to 500 watts | | \$ 99.00 | \$ 131.00 | |
| | An exhibitor with a 100 sq. ft booth and one 500 watt order may hang and dismantle their own lights without tools and ladders (See Exception *** Below) | | | | |
| E26 | 501 - 1000 watts | | \$170.00 | \$ 235.00 | |
| E27 | 1001 - 1500 watts | | \$202.00 | \$ 282.00 | |
| | add 25% for 24 hr. service (use only with above outlets) | | | | |
| E28 | Multi Box - 4 Outlets (use only with above outlets; 1 unit per connection) | | \$ 32.00 | \$ 44.00 | |
| E29 | Plug Strip - 8 Outlets (use only with above outlets; 1 unit per connection) | | \$ 32.00 | \$ 44.00 | |
| 110 volt Electric Equipment Connections (One Dedicated Line for Heavy Duty Service ONLY) | | | | | |
| E30 | 1501 - 2000 watts | | \$224.00 | \$ 314.00 | |
| E31 | 2001 - 2500 watts | | \$297.00 | \$ 404.00 | |
| | For 208 or 460 volt Service | | *****SEE ATTACHED PRICE LIST***** | | |
| | add 25% for 24 hr. service | | | | |
| FLOOD LIGHTS: JKJCC Equipment only (Includes labor and Outlet) | | | | | |
| E32 | One 120 Watt Flood lamp - Clamp On | | \$153.00 | \$ 185.00 | |
| E33 | Twin 120 Watt Flood lamp - Goose Neck | | \$186.00 | \$ 216.00 | |
| E82 | 150 Watt Skanda Light | | \$166.00 | \$ 191.00 | |
| E80 | One 300 Watt Light Quartz | | \$174.00 | \$ 191.00 | |
| S85 | 1 - 1000 Watt Parcan (Floor Plan Required) | | \$381.00 | \$ 381.00 + LABOR | |
| | Any Parcan order received less than 15 days prior to show opening will be subject to labor charges | | | | |

| LABOR CHARGED IN HALF HOUR INCREMENTS | | |
|---|---|-------------------|
| Straight Time | 7:30am to 3pm, Monday through Friday | \$116.00 per hour |
| Overtime | All hours other than above and Sat., Sun., and Holidays | \$150.00 per hour |
| Move Out Charge | | \$137.00 per hour |
| SERVICES BELOW REQUIRE LABOR | | |
| 208 or 460 Volt Orders | | |
| Operating sound and light systems | | |
| Installing and removing exhibitor-owned lighting (more than 6) | | |
| Taping down and securing wires for 3 or more 110 Volt services per booth | | |
| Overhead work on manlifts | | |
| Correcting code violations | | |
| Use of manlift \$104.00 per hr; \$414.00 for 4 hours OR more per day for exclusive use. (Electrical orders only) | | |
| *** A \$36 fee will be assessed for installing and removing exhibitor-owned lights for exhibits with 6 or less lights unless the booth is a 10 x 10 pop-up with 4 lights. | | |

Total \$ _____

Floor Plan Required

See Page 2 for mailing instructions

| JKJCC USE ONLY | JKJCC PAID STAMP | Special Conditions, Materials, and 24-Hour Service |
|-----------------------------|------------------|--|
| Received By | | |
| Credit Card Authorization # | | |
| Check # | | |
| Invoice # | | |
| Labor # | | |
| Tracking # | | |
| Customer # | | |
| On-site Customer Signature | | See reverse side for instructions and conditions. |

ELECTRICAL SERVICES REQUEST

SERVICE ORDER INFORMATION

1. Conditions for processing service order forms are:
 - a. **Prices subject to change without notice.** PAYMENT AND CREDIT CARD INFORMATION FOR SERVICE MUST ACCOMPANY SERVICE REQUEST. Date payment is received shall determine the applicable rate.
 - b. Incomplete information regarding hook-up or power requirement will delay processing.
 - c. Booth Number(s) must be identified on face of form.
 - d. Desired location of power in booth(s) must be designated. For large booth, attach floor plan.
 - e. If third party billing is required, service contract must include company name c/o display house. Display house address and contact name must be indicated on service contract. Payment policy will apply.
2. Credit will not be given for electrical service installed and not used. Services cancelled prior to installation will be subject to cancellation fee.
3. Claims will not be considered unless filed by exhibitor prior to close of exposition at the JKJCC Service Desk. Non-receipt of service must be reported to the JKJCC Service Desk prior to close of the day for verification and consideration.
4. Unpaid balances are subject to past due penalties.
5. Returned checks will be subject to a \$25.00 fee plus forfeiture of the discount rate for all services ordered.

IMPORTANT RULES AND REGULATIONS

1. With some exceptions, no one other than a JKJCC electrician can make any electrical connections or install/ remove cable or fixtures. Please consult Show Management or JKJCC personnel for additional information.
2. Unless otherwise noted, all material and equipment furnished by JKJCC for service shall remain the property of JKJCC and shall be removed only by the JKJCC at the show closing.
3. Permanent building utility outlets are not part of booth space and are not to be used by exhibitors.
4. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits is prohibited.
5. All exhibitors' cords must be of the three-wired type. All exposed non-current-carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
6. All electrical equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
7. Electrical power for lights and displays will be turned on one hour prior to show opening and turned off at show closing.
8. Unless otherwise directed, JKJCC installers are authorized to cut floor coverings to permit installation of service.
9. JKJCC is not responsible for voltage fluctuation or power failure because of temporary conditions.
10. All electrical service connections (110V) include one female outlet unless a multibox or plug-in strip is ordered.

TIPPING IS NOT PERMITTED ANY REQUESTS FROM PERSONNEL FOR GRATUITIES SHOULD BE IMMEDIATELY REPORTED TO JKJCC MANAGEMENT.

MAKE CHECKS PAYABLE TO THE JAVITS CENTER
Please retain a copy for your records.

Return with payment to:

Jacob K. Javits Convention Center
655 West 34th Street
New York, NY 10001-1188

Phone 212.216.2090
Fax 212.216.4169 **(Credit Card Payment Only)**
www.javitscenter.com



2009

Jacob K. Javits Convention Center

Electrical Voltage Price List and Information

This Order Form and payment must be postmarked or faxed 15 days prior to show opening date to qualify for Advance Rate. All orders must be submitted with a signed Service Order Payment Form.



Advance Rate Deadline: November 3, 2009

Full Name Of Event (13822) Web 2.0 Expo

Month/Year

November 2009

208 Volt & 460 Volt Service

Electrical Power & Multi Box/Plug in Strip Connection

208 Volt Single Phase

| Item | Amps | Advance Rate | Standard Rate | Quantity |
|------|---------|--------------|---------------|----------|
| S47 | 1-30 | \$ 417.00 | \$ 570.00 | |
| S48 | 31-60 | \$ 607.00 | \$ 744.00 | |
| S49 | 61-100 | \$ 908.00 | \$1158.00 | |
| S30 | 101-200 | \$1990.00 | \$2485.00 | |
| S31 | 201-400 | \$2900.00 | \$3521.00 | |

208 Volt Three Phase

| Item | Amps | Advance Rate | Standard Rate | Quantity |
|------|---------|--------------|---------------|----------|
| S54 | 1-30 | \$ 474.00 | \$ 617.00 | |
| S55 | 31-60 | \$ 656.00 | \$ 796.00 | |
| S56 | 61-100 | \$ 943.00 | \$1194.00 | |
| S32 | 101-200 | \$2123.00 | \$2654.00 | |
| S33 | 201-400 | \$3370.00 | \$4209.00 | |

460 Volt Single Phase

| Item | Amps | Advance Rate | Standard Rate | Quantity |
|------|---------|--------------|---------------|----------|
| S68 | 1-30 | \$ 912.00 | \$1052.00 | |
| S69 | 31-60 | \$1124.00 | \$1263.00 | |
| S70 | 61-100 | \$1228.00 | \$1364.00 | |
| S71 | 101-200 | \$2123.00 | \$2654.00 | |
| S73 | 201-400 | \$3032.00 | \$4209.00 | |

460 Volt Three Phase

| Item | Amps | Advance Rate | Standard Rate | Quantity |
|------|---------|--------------|---------------|----------|
| S61 | 1-30 | \$1010.00 | \$1076.00 | |
| S62 | 31-60 | \$1201.00 | \$1335.00 | |
| S63 | 61-100 | \$1228.00 | \$1488.00 | |
| S34 | 101-200 | \$2256.00 | \$3012.00 | |
| S35 | 201-400 | \$3502.00 | \$4678.00 | |

Prices include labor to install & remove service to Javit's disconnect point. Additional labor will be required for hook-up of exhibitor equipment. **Add 25% to price(s) for 24-hour service.**

Grand Total \$ _____

Multi box/Plug in Strip is an extension cord only and requires an Electrical Wattage.

- A) All of the Javits electrical watts are SINGLE connections Items E25, E26, E27, E30, E31 on the Electrical Request Form.
- B) When ordering Electrical Service and requesting a Multi Box or a Plug in Strip please note the Fire Hazards:
 - 1- It is a Fire Hazard to connect more than one Multi Box or Plug in Strip to a single connection.
 - 2- It is a Fire Hazard to connect a Multi Box into another Multi Box or a Plug in Strip.
 - 3- It is a Fire Hazard to connect a Plug in Strip into another Plug in Strip.
- C) Here are some examples on how to include a Multi Box or Plug in Strip:
 - 1- If you order one E25, you may order: one Multi Box or one Plug in Strip.
 - 2- If you order two E25, you may order two Multi Boxes or two Plug in Strips or one Multi Box with one Plug in Strip.
 - 3- If you order one E25 and one E26, you may order: two Multi Boxes or two Plug in Strips or one Multi Box with one Plug in Strip.

If you still require assistance please call our Electricians at (212) 216 - 2655.

**** PLEASE SUBMIT THIS FORM WITH ELECTRICAL REQUEST FORM ****

**** PRICES SUBJECT TO CHANGE WITHOUT NOTICE ****

For faster ordering with a confirmation call toll-free 1.877.452.8487 or go to www.javitscenter.com